

**FRANKLIN CITY COUNCIL
DECEMBER 16, 2013**

Members of the Franklin City Council met in regular session on Monday, December 16, 2013, 6:00 p.m. at the Franklin City building, Mayor Scott Lipps presiding.

Roll call showed:

Denny Centers	present
Matt Wilcher	present
Jason Faulkner	absent
Scott Lipps	present
Carl Bray	present
Michael Aldridge	present
Todd Hall	present

There were 8 visitors and no one from the press at tonight's meeting. Also present: Mr. Ross Coulton, Assistant Safety Director; Ms. Donnette Fisher, Law Director; Ms. Sandra Morgan, Finance Director; Mr. Jonathan Westendorf, Fire Chief; Mr. Russ Whitman, Police Chief; Mr. Sonny Lewis, City Manager and Mrs. Jane McGee, Clerk of Council.

The Pledge of Allegiance was led by Darlene Hicks.

Mr. Bray made the motion to approve the Clerk's Journal and accept the tapes as the official minutes of the December 2, 2013 regular meeting; seconded by Mr. Wilcher. The vote:

Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldridge	yes
Mr. Hall	yes
Mr. Centers	yes

Motion passed.

RECEPTION OF VISITORS

Mr. Doug Greathouse, 41 W. 6th Street, commended the Historical Society for hosting Sunday's tour of homes on the west side.

Mayor Lipps stated they had a great crowd.

ORDINANCE 2013-21 EMERGENCY AMENDING ORDINANCE 2013-14, PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF FRANKLIN, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013

Ms. Morgan stated that this is the final supplemental for the year. The 2013 budget was a very conservative budget which affected several accounts. The following increases are included in the ordinance:

<u>General Fund</u>	<u>Personal Svce</u>	<u>Other</u>
Income Tax	\$1,200	\$25,000
Law Director		\$25,000

Court		\$10,000
Building & Grounds		\$16,000
Bldg & Zoning	\$7,000	\$5,000
Special Appropriations		\$16,000
Police	\$16,000	\$27,000
Street Fund		\$10,000
Fire/EMS Fund	\$20,000	\$27,000
Water Fund	\$40,000	\$13,500
Stormwater	\$5,500	
Court Special Projects		\$56,000
Police Pension	\$40,000	
Fire Pension	\$25,840	
Issue II Fund		\$160,450

Ms. Morgan added we're projecting 2% unspent appropriations for this year and an approximate \$5 million carryover. The Finance Committee has reviewed the increases.

Mr. Bray stated that this was reviewed at the Finance Committee meeting this evening and recommend approval.

Mr. Centers made the motion to adopt Ordinance 2013-21; seconded by Mr. Aldirdge. The vote:

Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldirdge	yes
Mr. Hall	yes
Mr. Centers	yes
Mr. Wilcher	yes

Motion passed.

ORDINANCE 2013-22 EMERGENCY PROVIDING TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF FRANKLIN, OHIO, THROUGH MARCH 31, 2014

Mr. Lewis stated that this appropriates temporary funds to operate the first three months of 2014. The final budget will be presented before March 31, 2014. The Finance Committee has reviewed and recommends approval.

Mr. Lewis noted the following highlights:

- General Fund: Police Department and transfers are 70% of the fund; Police is \$3.6 million and transfer are \$2.9 million
- Other Transfers: \$500,000 to Street & Street Paving; \$421,325 to Bond Retirement; \$200,000 to ODOT Escrow Fund, \$400,00 to Property acquisition; \$750,000 to Fire levy fund
- Enterprise Funds, Water, Sewer, Street & Storm Water funds have healthy balances
- Reviewing police cruisers replacement of vehicles
- Huge savings on bond retirement as we are putting money aside for projects
- Continue to monitor Sewer Fund as we have lost funds due to the closing of Franklin Boxboard

Mr. Bray stated that the Sewer Fund is the only fund that has lost money and we will have to do something in the future.

Mr. Centers asked if we have caught up with the street paving. Mr. Lewis stated not yet – it will take a few more years, but it is improving. We are also looking at Issue II funding for bigger projects. The City’s money is being used on residential streets.

Mr. Hall made the motion to adopt Ordinance 2013-22; seconded by Mr. Wilcher. The vote:

Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldridge	yes
Mr. Hall	yes
Mr. Centers	yes
Mr. Wilcher	yes
Mr. Faulkner	absent

Motion passed.

Mayor Lipps told Ms. Morgan she has done a great job – great audit and that it has been a pleasure working with her.

RESOLUTION 2013-52 AUTHORIZING POSITION TITLES AND THE NUMBER OF POSITIONS FOR EACH TITLE FOR CITY OF FRANKLIN PERSONNEL FOR 2014

Mr. Lewis stated that this establishes the number of employee positions in the City. He noted the following changes:

- Eliminated part-time Deputy Clerk in the Municipal Court
- Adding a fourth Lieutenant’s position in the Fire & EMS Division; the number of Captains will be reduced to 2 after the hiring of the Lieutenant
- Adding 2 Volunteer Second Lieutenants

Mr. Lewis added that this has been to the Safety Council Committee and they recommend approval.

Mr. Wilcher asked if the positions are permanent. Mr. Lewis stated for now, yes.

Mr. Bray made the motion to adopt Resolution 2013-52; seconded by Mr. Hall. The vote:

Mr. Bray	yes
Mr. Aldridge	yes
Mr. Hall	yes
Mr. Centers	yes
Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes

Motion passed.

RESOLUTION 2013-53 ESTABLISHING ORGANIZATIONAL LISTINGS AND PAY RATES FOR CITY OF FRANKLIN OFFICIALS AND EMPLOYEES FOR 2014

Mr. Lewis stated that this establishes the pay rates for 2014 for City employees as follows:

- Non union employees 2% increase
- Franklin Law Enforcement Association (Police & Dispatchers) – 2% increase
- Service & Clerical Teamsters union 2% increase
- IAFF fulltime firefighters 3% increase and the Fire & EMS Chief 3% increase
- City Manager’s salary increased to \$92,500
- Law Directors’, Finance Director and Clerk of Council 2% increase
- Non-union employees share of health insurance premium is increased to 12 ½%

Mr. Bray made the motion to adopt Resolution 2013-53; seconded by Mr. Wilcher. The vote:

Mr. Aldridge	yes
Mr. Hall	yes
Mr. Centers	yes
Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes

Motion passed.

RESOLUTION 2013-54 DIRECTING THE MAYOR TO EXECUTE ADDENDUM #1 TO THE CITY MANAGER EMPLOYMENT AGREEMENT ON BEHALF OF CITY COUNCIL

Mr. Bray stated that Mr. Faulkner did the review for Mr. Lewis and the Finance Committee concurs. The City Manager's Employment Agreement is for the next three years, increases his salary to \$92,500 and also grants one additional week of vacation. This (vacation) is in accordance with our current ordinance.

Mr. Wilcher stated, even though he missed the Finance Committee meeting tonight, he agrees.

Mayor Lipps stated that everyone is happy with Mr. Lewis and thanked him.

Mr. Centers made the motion to adopt Resolution 2013-54; seconded by Mr. Hall. The vote:

Mr. Hall	yes
Mr. Centers	yes
Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldridge	yes

Motion passed.

RESOLUTION 2013-55 DIRECTING THE CITY MANAGER TO EXECUTE ADDENDUM #8 TO THE CONTRACT FOR SERVICES WITH THE LAW DIRECTOR ON BEHALF OF CITY COUNCIL

Mr. Bray stated that this addendum is for the Law Director, Donnette Fisher. The addendum is for a 2% salary increase and includes language that any increase or decrease in salary for the position shall be determined yearly by Council as part of the Salary Resolution. We won't have to amend the contract for her salary. Everything else remains the same.

Mr. Hall made the motion to adopt Resolution 2013-55; seconded by Mr. Wilcher. The vote:

Mr. Centers	yes
Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldridge	yes
Mr. Hall	yes

Motion passed.

RESOLUTION 2013-56 DIRECTING THE CITY MANAGER TO EXECUTE ADDENDUM #2
TO THE AGREEMENT FOR PROFESSIONAL SERVICES WITH THE ACTING FINANCE
DIRECTOR ON BEHALF OF CITY COUNCIL

Mr. Bray stated that this is for a 2% salary increase for the Finance Director. Also, language has been changed to say that any increase/decrease in alary shall be determined yearly by Council as part of the salary resolution. We won't have to amend the contract for the salary.

Mr. Centers made the motion to adopt Resolution 2013-56; seconded by Mr. Wilcher. The vote:

Mr. Hall	yes
Mr. Centers	yes
Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldridge	yes

Motion passed.

RESOLUTION 2013-57 OPENING THE PROMOTIONAL EXAMINATION FOR
LIEUTENANT IN THE FIRE & EMS DIVISION TO QUALIFIED CANDIDATES FROM OUTSIDE
THE CITY'S SERVICE

Mr. Westendorf stated that Mr. Stu Dixon will be retiring on February 1, 2014. With the addition of EMS, the needs of the organization have changed and we are looking for leadership in the Fire/EMS services. It's too early to say what is needed while we are still in the transition period. Mr. Westendorf stated he is recommending the following:

- Reduce the number of Captains from 3 to 2, following Captain Dixon's retirement
- Increase the number of Lieutenants from 3 to 4

We need to start the recruitment process now and we have to open up the testing as we have no one to promote. Per the Charter, Council has to pass legislation authorizing to accept candidates from outside the City's service. This person will also be a paramedic.

Mr. Centers asked if the current Lieutenants are paramedics. Mr. Westendorf stated 2 are; one is not and it is not a requirement for a Lieutenant. It is a requirement for the Captain's position.

Mayor Lipps stated that this has been to the Safety Council Committee.

Mr. Aldridge thanked the Chief for the presentation, agree and support.

Mr. Bray made the motion to adopt Resolution 2013-57; seconded by Mr. Aldridge. The vote:

Mr. Centers	yes
Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldridge	yes
Mr. Hall	yes

Motion passed.

RESOLUTION 2013-58 AUTHORIZING THE SUBMISSION OF AN APPLICATION TO
WARREN COUNTY FOR FY 2014 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR
THE 2014 CDBG SANITARY SEWER IMPROVEMENTS PROJECT

Mr. Lewis stated we haven't submitted an application for CDBG funds the last couple of years. This will be a continuation of the last project of sanitary sewer improvements on the West side of the river. The proposed project is for sewer relining and rehabilitation of sewer manholes along Oxford Road, Boys Avenue, Warren Avenue and Bryant Avenue. Total project cost is \$300,000; CDBG funds \$225,000; City share \$75,000.

Mr. Centers asked about the pump station at the end of Third Street. Mr. Lewis stated that the pump has been replaced and some of the improvements that have been done have helped.

Mr. Hall made the motion to adopt Resolution 2013-58; seconded by Mr. Bray. The vote:

Mr. Wilcher	yes
Mr. Faulkner	absent
Mr. Lipps	yes
Mr. Bray	yes
Mr. Aldridge	yes
Mr. Hall	yes
Mr. Centers	yes

Motion passed.

INTRODUCTION OF NEW LEGISLATION

Mayor Lipps introduced the following:

Ordinance 2013-23 Amending Section 1109.07 of the City of Franklin Unified Development Ordinance, titled Highway Sign Overlay District

Public Hearing will be held January 6, 2014.

CITY MANAGER'S REPORT

Mr. Lewis wished everyone a Merry Christmas and a Happy New Year.

LAW DIRECTOR'S REPORT

Ms. Fisher wished everyone a merry Christmas and a Happy New Year.

COUNCIL COMMENTS

Mr. Centers asked if there has been any contact with Springboro about the Park (Mr. Lewis stated it will be the after the first of the year).

Mr. Hall stated great job with the snow removal; Happy New Year, Merry Christmas and see everyone next year.

Mr. Wilcher thanked everyone for coming tonight; he enjoyed doing Ms. Fisher's & Mrs. McGee's review; great job by the Police Department with the recent issues and Merry Christmas.

Mr. Aldridge thanked everyone for coming tonight; to staff, good year; merry Christmas and we have highly qualified employees and services and also thanked Council.

Mr. Bray stated he attended the Carlisle/Franklin wrestling match, very exciting; attended the grand opening of Franklin Floral Shop on Saturday; and our City and staff does things right and Merry Christmas.

Mayor Lipps stated that Barb of Franklin Florist, loves being downtown; welcome to Mr. Ellis Ball; Chief Whitman, department has been very busy and thanks to all; working with Warren County for soccer tournament in the City, need a committee of 3 people, Mr. Centers & Mr. Wilcher need to be on (Mr. Lewis stated we currently have Spring Blast Soccer tournament in the City), how many fields could we get on the water well property (maybe 8); fund raiser at Chamber; and Rotary auction last Friday.

Mayor Lipps read the following statement:

“For the opportunity to serve on City Council I would like to say ‘thank you’ to the citizens of Franklin. Franklin is a great, friendly community that a person can be proud to call ‘home’. Our citizens that care deeply, and get involved, make Franklin great.

For the opportunity to serve as Mayor, I would like to say ‘thank you’ to our City Council. 2013 was a year of stability for Franklin. I worked hard to guarantee that Franklin had a seat at the table in Warren County meetings and discussions. On a county level, I was active in the Warren County Area Progress Council, met six times with Martin Russell (President of the Warren County Port Authority) and started a new relationship with Phil Smith and Ben Huffman at the Warren County Convention and Visitors Bureau. I tried to build stronger relationships with our neighbors: Randy Winkler, Mayor of Carlisle; and John Agenbroard, Mayor of Springboro. All-in-all, and 55 meetings later, Franklin is on the county map!

For the opportunity to be part of a success story: I would like to thank City staff and our employees. We saw our economy stabilize, home foreclosures slowed, jobs and overtime were more steady and, most importantly, we kept our promise to our citizens that we would invest their money safely, properly and on services important to them. We very successfully launched our in-house EMS service with the help of a very professional, dedicated fire staff. We maintained the quality of our roads and departmental services with great Public Works and office staff. Our Police Department fought to control crime downtown and the raging drug epidemic. Our police had several major victories that gained region-wide recognition. Every time it snows, just drive to the City limits, check the roads and you will get a nice little positive boost that Franklin gets it done.

Also, I would like to thank my family for allowing me the time to give back to our community. I missed several events along the way. For their patience and understanding, I am grateful.

So, thank you for a year that I will never forget. A great community. A great Council. A great staff. What a blessing. My next journey, as President of the Shrine, started December 14th. So, I look forward to taking a Council seat and assisting staff, Council and our next Mayor in any way possible. May God Bless Franklin and each of you!”

Mr. Bray made the motion to adjourn; seconded by Mr. Wilcher. With a unanimous vote, Mayors Lipps adjourned the meeting at 6:50 p.m.

Mayor

Clerk of Council