



# Monthly Performance Report

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## Fire Division Begins Monthly Performance Reporting

### WHAT DO FIREFIGHTERS REALLY DO ALL DAY?

This question has been asked many times over by elementary school children at seemingly every opportunity. I am sure the general public has wondered this as well. The Monthly Performance Report (MPR) is an effort to address that very important question.

In 2002, the fire division began to address this very issue by publishing an annual performance report. A good first step, but a lot happens during a year. We found that we could only select a few items to highlight, with many others left out. From those early efforts, it became readily apparent an expanded, and more timely approach was needed.

Fire administration has also been working on several benchmark projects. Benchmarking is the

process of establishing a series of operationally identified goals, that are measured in the same manner on an on-going basis. This effort is designed to improve job performance while creating efficiency, (improved value) thereby increasing community trust and confidence.

Our intention is to communicate, in a brief yet concise manner with our neighbors, in a new and innovative way, how the fire department is working for them! We wish to provide plain and technical information our stakeholders in an easy to understand manner.



### STRIVING FOR EXCELLENCE!

We wish to set a new standard of accountability for our fire department. We will highlight organizational accomplishments, and at the same time share our operational benchmarks objectively, so that our community can judge the job we do. We hope you enjoy our effort to provide you with the best service possible.

### SPECIAL POINTS OF INTEREST:

- *Second round of Fitness For Duty Testing begins in June*
- *Fire Hydrant Service—Flushing and the multi-year painting project begins this month and runs through the end of July*
- *Part-Time and Call Firefighters elect representation by the International Brotherhood of Teamsters. The process of negotiation will begin soon.*

## 'Liberty' Gets A Name...

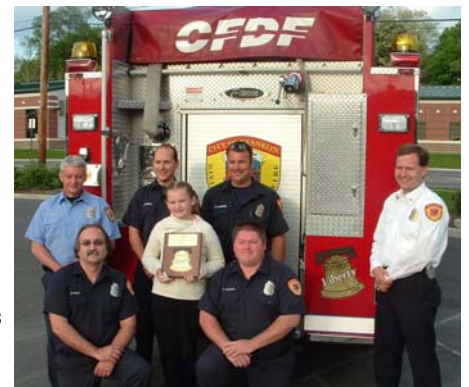
Paige Phillips, a 2nd grader at Schenck Elementary was selected as the winner of the Fire Division's "Name the Engine" contest. Participants were asked to draw a picture of the new engine and recommend a name for the apparatus.

Paige was unaware that she

had won until she was presented a plaque at the May 16th City Council Meeting. Paige's picture, with plaque in hand, was published in the newspaper and her family was treated to a ride in 'her' truck with an ice cream treat compliments of Mr. Frosty's. Paige finished the

month with an honored seat in her truck during the Memorial Day Parade.

**Congratulations Paige!**



*Pictured Left Rear: Capt. Dixon, FF Lawwill, FF Loveless, Chief Westendorf, Paige Phillips, Bottom Lt. Root, FF Hanks*

# Daily Activity Log: May 2005

## Inspections

- Fire alarm test / drill
- Fire inspection / re-inspection
- Fire pump testing
- Follow-up
- Hood suppression test
- Hydrostatic test
- Pre-incident analysis
- Plans review
- Public Education
- Smoke / Co detector install
- Sprinkler test
- Inspection Total 198.23**

## Training

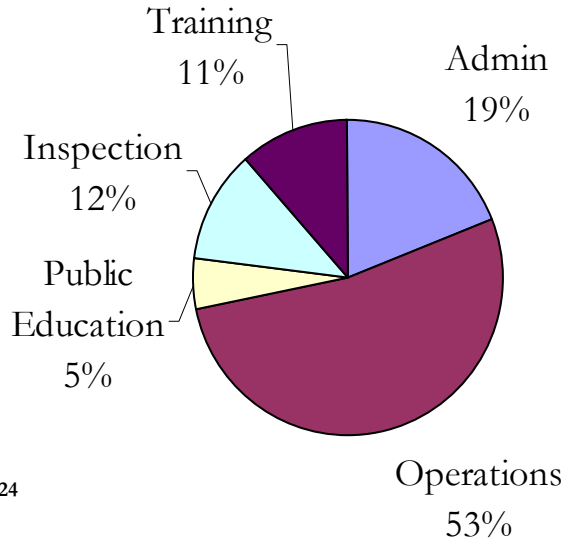
- Physical fitness training
- Mobile fire simulator
- Lesson plan development
- Monthly training
- Shift drill
- Special training
- Video training
- Training Total 190.83**

## Administrative

- Administrative work
- Data entry inspection / re-inspection
- Data entry pre-incident analysis
- Data entry training records
- Data entry user fee
- Firms / Cad update and maintenance
- Meeting
- Payroll
- Recruitment Cpat
- Reports / Paperwork
- Research
- Scheduling
- Admin Total 324.31**

## Public Education

- Customer service detail / inquiry
- Parade detail
- Risk watch presentation
- Risk watch development
- Public Education Total 89.24**



## Operations

- Area of Responsibility Assignment
- Car seat install / inspection
- Fire investigation
- Fire incident response
- House duties
- Hose testing
- Hydrant flushing / follow up
- Maintenance equipment
- Maintenance building
- Maintenance vehicle
- Shift meeting
- Equipment status in / out of service
- Truck checks
- Operational Total 879.67**

## Actions Taken by City of Franklin, Division of Fire

	Investigate, Enforcement	Fill-in, Standby	Restore Systems, Services	Extinguish and Control	Provide Assistance	Identify and Control Hazardous Conditions	Rescue	Search and Rescue	Others	Total
January	121	41	23	4	3	6	3	2	1	204
February	44	12	0	5	3	3	0	0	0	67
March	49	24	0	3	2	1	1	0	0	80
April	58	26	0	1	4	2	1	0	0	92
May	30	20	0	5	4	3	2	1	0	65
<b>Total</b>	<b>302</b>	<b>123</b>	<b>23</b>	<b>18</b>	<b>16</b>	<b>15</b>	<b>7</b>	<b>3</b>	<b>1</b>	<b>508</b>

## Total Fire Loss by Month

Month	Count of Fires With Loss	Total Loss	Total Value	Property SAVED from fire loss.
January	2	\$ 7,500.00	\$2,100,000.00	<b>Saved</b>
February	5	\$ 34,700.00	\$34,700.00	<u>94.39%</u>
March	7	\$ 800.00	\$4,700.00	<b>Lost</b>
April	12	\$ 82,100.00	\$346,600.00	<u>5.61%</u>
May	16	\$ 34,000.00	\$348,000.00	
<b>Total</b>	<b>42</b>	<b>\$ 159,100.00</b>	<b>\$2,834,000.00</b>	

## Understanding This Info

**DAILY ACTIVITY LOG**– The primary purpose of staffing a fire department is to expedite the response of personnel and equipment to the emergency scene when needed. When not on emergency details, our staff works diligently providing services in a variety of ways. Each task is categorized as administrative, operations, training, inspection and public education. Examples of assignments that are completed in each of these categories have been listed, along with the total number of hours worked in that category by on-duty staff.

**ACTIONS TAKEN BY CFDF**– This categorized list describes the disposition of our emergency calls for service year to date.

**TOTAL FIRE LOSS**– This list contains the number of fires, with loss, allowing for the tabulation of an estimated property saved vs. property loss.

## Police, Fire & JEMS Promotes Prom Safety to Students

The CFDF Public Education division hosted our second successful 'Mock Crash' program at the high school to promote a drug and alcohol free Prom during May 2005. Working closely with the Southwest Ohio Fire Safety Council, students dressed in blood stained clothes, wearing make-up depicting injuries typically experienced in a motor vehicle crash, set the stage for everyone.

The sound system blared the sound of skidding tires and the inevitable impact, a student wearing a microphone calls 911 and reports the crash. Franklin police officers and the Ohio State Patrol race to the scene with lights and sirens sounding their arrival. Squad and fire crews are heard in the distance approaching rapidly.

Students watched as one of their own is

given a field sobriety test, and is obviously found to have been driving while impaired, and then arrested for DUI.



Students simultaneously watched as fire crews from the City of Franklin Division of Fire and Franklin Township Fire Department performed a vehicle extri-

cation, cutting the roof off the car pictured. JEMS crews, all the while, providing emergency medical treatment to the injured occupants of the car, and other EMT's transport the blood stained classmate is taken to another waiting ambulance. Finally, the school mate who was 'fatally' injured was somberly taken by Anderson-Ungelsby Funeral Home attendants from to their final resting place. Lt. Sanders from the Ohio State Patrol closed the presentation by addressing the students on making wise choices throughout the prom, and quickly approaching summer seasons.

Like much of our prevention efforts, we will never truly know if our efforts had an impact, but we did finish the school year without another tragedy.

## Risk Watch, Anthony Wayne Partnership – Completes 3rd Year

Risk Watch, an injury prevention and education program began from humble beginnings. The program started out providing just four of the eight modules to first and second grade students for the 2002-03 year.

This program has now expanded along with the second graders progression



through each grade level. Second graders just completed the fourth grade, and we have now expanded the program to providing seven of the eight modules to each of the elementary schools in the school system.

ANTHONY WAYNE  
Firefighters were honored

for their continued partnership with Anthony Wayne students. Firefighters continue to provide tutoring assistance to students in need weekly. This program continues to grow in acceptance and popularity.



## Franklin Township Contract Changes

Franklin Township has expressed their desire to continue the City of Franklin, Division of Fire service contract, and they have been informed that a significant increase will be necessary. Council will be considering the proposed service rates in the coming weeks.

Township trustees have elected to expand the Township fire department by beginning to provide service to the west side beginning September 1, 2005.

The City of Franklin, Division of Fire will begin to serve this area as the primary mutual aid service providers for both Franklin Township, and the re-

maining Carlisle Fire Department as we have for many years. The CFDF looks forward to building upon the long standing spirit of cooperation.

2004			
City		Twp	
Crashes	Extrication	Crashes	Extrication
147	9	16	2
2005 - YTD May 31			
City		Twp	
Crashes	Extrication	Crashes	Extrication
70	4	5	0

2004	
City	Twp
Brush Truck Responses	
46	10
2005 - YTD May 31	
City	Twp
Brush Truck Responses	
22	5

## Fire Station Submitted for Design Award

Although we have been operating out of our new station for a while now, that doesn't mean that we have lost any enthusiasm for our new home. A trade magazine has begun a fire station design

process where new and innovative ideas are highlighted for review by the fire community. The architectural firm who helped design our fire station, CDS and Associates have approached our depart-



Picture courtesy CDS & Assoc.



ment to form an application packet to submit our station for consideration.

Our fire headquarters building contains several unique design features that separate our building from others in the industry. From the exposed sprinkler system in the training room, to the custom designed red and green light backing system (that has completely eliminated any backing incidents since occupancy began) this building was designed for efficient use and safe use. We look forward to the results!

## Communities Complete Annual Ladder Testing Requirements

The City of Franklin received certification results from our annual ladder testing in May. The City of Franklin owns and maintains 15 separate ground ladders (296 vertical fee), and these test verify their safety. Our ground ladders are maintained and tested to meet or exceed NFPA 1932. In addition to the ground ladders, the fire division owns and operates a 105' aerial ladder, that contains the ability to apply water as an elevated master stream. The apparatus

is maintain and tested to full compliance with NFPA Fire Truck 1914. All of our equipment passed inspection and testing requirements.

As in years past, the City of Franklin partnered with the City of Carlisle and Franklin Township, allowing a centralized location to complete the testing, and experiencing reduced cost by obtaining joint pricing, saving each community, and citizens valuable tax dollars.



## FEMA Assistance Arrives



We have not forgotten the floods that affected our community at the start of the year. How could we?

I am proud to report that the close, and on-going support of the City of Franklin public officials, working diligently with the Warren County Emergency Management and State of Ohio EMA Officials have resulted in financial assistance arriving to our neighbors who found themselves in need. This aid is purely the result of fire department ef-

forts of assembling damage assessments based on our emergency response to the community. Our area did not originally qualify for assistance based upon the agencies typical response to incidents of this type. These reports, quantifying the nature of damage allowed a special qualification not commonly seen in these types of incidents.

**THE RESULT:** City of Franklin experienced the largest impact with 71 homes reported with damage. Since the

February 15, 2005 date of declaration of disaster, 59 individual and households registered for assistance, with 27 qualifying for \$50,416.69 of assistance in Warren County. The Small Business Administration (SBA) has provided 3 home/personal loans totaling \$29,400. There have been no applications for business loans.

This information is accurate through the close of business on Jun 3, 2005.

## Fire Code Violation Results in \$8,300 Fine Assessed

A local company was assessed a civil penalty of \$8,300 for fire code violations stemming from an April 2004 Fire Code Citation. The issue has now completed the appeals process, and the fine has been paid as ordered.

This is the second financial penalty assessed against this company, the first matter resulting in a \$5,000 penalty assessed resulting from a 2003 citation.

Franklin Fire Inspectors remain com-

mitted to working with companies to solve any fire code issues that arise, and citations remain a last resort option to gain compliance with the fire code. Fire Codes are enforced to improve community safety for everyone.

## Fire Hydrant Service Schedule Improved for 2005 Season

The 2005 hydrant flushing campaign has begun. This year's schedule is significantly longer than previous years in an effort to ensure that all hydrants are properly flushed and our community members know exactly when the hydrant will be serviced in their neighborhood.

Fire hydrants are serviced to assure that they are in proper working order, but also to measure the capacity and water available in the system.

Hydrants are flushed between the hours of 08:30am and 4:00pm. Flushing activities may cause some discolored water, which is normal, but avoiding laundry activities during these times is good practice. If you should inadvertently soil laundry, there will be cleaning compound available at the City Administration Building, located at 1 Benjamin Franklin Way or through the Public Works Department at 202 Baxter Drive.

Flushing Dates Are:

### May 30th thru June 3rd

Cedar, Chestnut, Elm, Forrest, Lynn, Oxford, Park, Pine, Spring, South, Turner, Walnut, All Streets

in Carlisle and Chautauqua areas.

### June 06th thru June 10th

Art, Boys, Bridge, Bryant, Clay, First, Fourth, High, Hill, Hollyhock, Jackson, Kentwood, Locust, North Main, North River, North Main, Riley, Schenck, Second ( West of

Allen) South Main (North of and including Fourth), Third, Van Horne, Warren.

### June 13th thru June 17th

Anderson, Baxter, Brown, East, Eighth, Farm, Fifth, Hudson, Seventh, South Main (400 block and up) Sixth, Thirkield, Wilson.

### June 20th thru June 24th

All Streets (South of Second and

North of Fourth West of Millard and East of Sunnybrook), Boulder, Emerald Edge Apt., David, Beam (00- 299 Block), Faulkner, Fitzgerald, Foster, Fourth St (400 block to 699), Greenup, Harding, Kristine, Martha, Mission Lane, Minnick, Moore, Pam, Patti, Stanton, Thomas, Victory.

### June 27th thru July 01st

All Streets (East of Millard, North of Fourth and South of Second) Ashgrove, Beam (300 block and Up), Bunker Hill, Choctaw, Clear-

brook, Clearcreek, Conover Dr, Dana, East Lawn, Fourth St (700 block and up), Franklin Commons Apt. John, Julia, Laynecrest Plaza, Martha, Michaels, Millard, Sandy, Shawn, Shawnee, Sherman, Valley Forge, West Lawn, Yorktown.

### July 4th thru July 8th

Allen, Argile, Arlington (01 to 299 block), Black, Charles, Elaine, Gaynor, Gribble, Harold, Harpwood (00-399 block), Hemlock, Highland, Highridge, Judy, Meadowview, Melanie, Morgan, Mulberry, Patricia, Robinson, Second St, (300 block -899), Skokian, Stadia, Victoria, Virginia (400 block to 899).

### July 11th thru July 15th

Arlington (300 block and up), Commerce Center, Dale, Deardoff, Harpwood (400 block and up), Holly, Lance, Libby, Poplar, Rupert, Second (900 block and up), Sunny, Virginia (900 block and up), Wells Bridge, Westline.

### July 18th thru July 22nd

Graham, Grand Oaks, Hancock Cove, Industrial, Miller, Pleasant Hill, Shaker Meadows, Shotwell, St Rt. 123 (Franklin Lebanon Rd), Watkins Glen, William C Good, Wyndemere.

### July 25th thru July 29th

Anthony, Beal, Broadcrest, Field Crest, Gorsuch, Green Knoll, Green Meadow, Hillsdale Lakeview, Long Meadows, Mad River, Meadowcrest, Rolling Hills, Rolling Meadows, Scholl, Sprucewood, Twin Lakes, Waterstone.





Fire conditions upon arrival 1005 S. River St.

## Performance Indicators

	2005 May	YTD
<b>Loss Prevention</b>		
Initial Inspections	46	264
Re-Inspects	11	175
Pre-Incident Analysis	10	54
Alarm Tests	5	14
Knox Boxes Installed	0	7
Smoke Detectors Distributed	38	67
Carbon Monoxide Detectors Distributed	8	45
Vial of Life Distributed	34	34
Car Seats Installed	5	11
<b>Public Education Participants</b>		
General	0	260
Pre-School	0	87
Risk Watch	621	1905
Elderly	99	99
Smoke Trailer	0	0
Fire Extinguisher	124	124
<b>Training</b>		
Classes	33	120
Participants	105	535
Total Hours	336	1480.4

In addition to sharing our organizational benchmarks, we will also be providing several performance indicators that are used to monitor various aspects of our service delivery. Over time, this data will be compared to historical accomplishments.

April 17, 2005 began a series of responses to working structure fires, keeping fire crews, and investigators busy. The Franklin Square fire, found to be caused by a carelessly discarded cigarette resulted in \$50,000 loss. The building's owner, Dan Castleforte contributed \$250 to the fire department in appreciation for their efforts. This fire gained worldwide attention, read the story at <http://cms.firehouse.com/content/article/article.jsp?sectionId=45&id=41363>

## Franklin Square Fire Sparks Series of Suspicious Blazes



### Other Structure Fire Info:

- 42 Pattie Ct, \$84,100 Loss
- 4744 Pennyroyal Rd, \$18,000 Loss
- 1005 South River, \$11,000 Loss

## National Incident Management System Adoption

The National Incident Management System (NIMS) was developed to provide a system that would help emergency managers and responders from different jurisdictions and disciplines work together more effectively to handle emergencies and disasters. Most incidents are handled on a daily basis by a single, local jurisdiction at the local level, often by fire personnel, EMS and law enforcement. But even for incidents that are relatively limited in scope, coordination and cooperation among the responding organizations makes for a more effective response.

When the NIMS is adopted and used nationwide it will form a standardized, unified framework for incident management within which government and private entities at all levels can work together effectively. The NIMS provides a set of standardized organizational structures such as the Incident Command System and standardized processes, procedures and systems. These processes and procedures are designed to improve interoperability among jurisdictions and disciplines in various areas -- command and management, resource management, training, communications.

### WHAT DOES THIS MEAN TO THE CITY OF FRANKLIN?

Although adoption of NIMS is voluntary, without proceeding the City will not be eligible to seek federal grant funding in coming years. An ordinance will be presented for consideration by Franklin City Council to formally adopt and implement the NIMS system. Franklin Fire officials have used the incident command system for approximately 5 years. This system has served as the foundation of the new NIMS initiative. Elected officials, senior management, Police and Public Works Officials all must receive training if the ordinance is adopted. Fire officials are currently performing an on-line self assessment tool to identify needs to assure compliance with the Presidential Directive. For more information, visit <http://www.fema.gov/nims>. We will be providing additional information to council in the coming weeks.